

**NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY  
(NIELIT) CHANDIGARH ROPAR CAMPUS**


NIELIT/CH/ADMN-150/2020/12304

16<sup>th</sup> March, 2020

**OFFICE ORDER**

In continuation of this Centre Office Order No. NIELIT/CH/ADMN-150/2020/11732 dated 11<sup>th</sup> March, 2020, all the employees are, further, requested to ensure that their daily attendance is marked in the attendance registers being maintained in their respective sections with entry/exit timing.

This issues with the approval of Director, NIELIT Chandigarh.



(Ragini)

Assistant Director (Admn.)

Copy to :

1. Director's Office
2. Director In-charge, NIELIT Kurukshetra
3. Additional Director (Technical/Systems) ] Please bring it to the notice
4. Assistant Director (Finance) ] of staff working under you
5. Vigilance Officer
6. Ms. Suman, Technical Officer - for uploading the Office Order on website of the Centre
7. Notice Boards